



Executive Leader's Forward Plan

About the Forward Plan

This is the Leader of Council's provisional forward plan for the four months starting December 2022. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published on the Council's website (www.southhams.gov.uk)

About the Executive

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Improving Homes / Protecting, Conserving and Enhancing our Built and Natural Environment – Cllr Judy Pearce
- Deputy Leader of the Council with specific responsibility for Stimulating a Thriving Economy – Cllr Hilary Bastone
- Lead Executive Member for Environment – Cllr Keith Baldry
- Lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins
- Lead Executive Member for Climate Change and Biodiversity – Cllr Tom Holway
- Lead Executive Member for Council Services – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *



Forward Plan from December 2022

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Deputy Leader	<p>Title: Write-off Reports Q1 and Q2 2022/23</p> <p>Purpose: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs Members of the debt written off for these revenue streams.</p>	Cllr Bastone / Lisa Buckle	Report of Strategic Lead of Finance	1 December 2022	
Leader	<p>Title: Draft Revenue and Capital Budget Proposals 2023/24</p> <p>Purpose: To consider a report that presents for consultation a set of draft Revenue and Capital Budget proposals for 2023/24.</p>	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	1 December 2022	
Leader	<p>Title: Quarter 2 Integrated Performance Management Report 2022/23</p> <p>Purpose: To consider a report that sets out the Integrated Performance Management report for Quarter 2 of 2022/23.</p>	Cllr Pearce / Neil Hawke	Report of the Head of Strategy and Projects	1 December 2022	
Council Services	<p>Title: Customer Access Strategy</p> <p>Purpose: To consider a report that presents the draft Customer Access Strategy for further consideration. In addition, the report will also present a six-month progress review on the Contact Centre Improvement Plan.</p>	Cllr Hopwood / Jim Davis	Report of Customer Service Improvement Manager	1 December 2022	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Council Services	<p>Title: Cost of Living Crisis: Plans for Household Support Fund Allocation</p> <p>Purpose: To consider a report that sets out the proposed plans for allocating the Household Support Fund</p>	Cllr Hopwood / Issy Blake	Report of Head of Housing	1 December 2022	
Leader	<p>Title: Housing Crisis – Standing Agenda Item (to include the proposed release of Section 106 Funds for an Affordable Housing Project at St Ann’s Chapel)</p>	Cllr Pearce/ Issy Blake	Report of Head of Housing	1 December 2022	
Environment	<p>Title: Waste Service Update</p> <p>Purpose: To consider a report that provides a service provision update following the decision of Full Council on 22 September 2022.</p>	Cllr Baldry / Steve Mullineaux	Report of the Deputy Chief Executive	1 December 2022	
Environment	<p>Title: Motorhomes Policy Review</p> <p>Purpose: To consider a report that presents a review into the pilot Motorhomes Policy.</p>	Cllr Baldry / Emma Widdicombe	Report of Senior Specialist - Parking	1 December 2022	
Climate Change	<p>Title: Devon Carbon Plan</p> <p>Purpose: To consider a report that presents the draft Devon Carbon Plan for formal consideration.</p>	Cllr Holway / Drew Powell	Report of Director of Strategy and Governance	1 December 2022	
Deputy Leader	<p>Title: Revenue Budget Monitoring Report to Month 7 2022/23</p> <p>Purpose: To consider a report that presents the Revenue Budget Monitoring Report to Month 7.</p>	Cllr Bastone / Lisa Buckle	Report of Section 151 Officer	26 January 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Deputy Leader	Title: Capital Programme Monitoring Report to Month 7 2022/23 Purpose: To consider a report that presents the Capital Programme Monitoring Report to Month 7.	Cllr Bastone / Pauline Henstock	Report of Head of Finance	26 January 2023	
	Title: Housing Crisis – Standing Agenda Item			26 January 2023	
Leader	Title: Draft Revenue and Capital Budget Proposals Purpose: To consider a report that seeks to recommend to Council the draft Revenue and Capital Budget proposals.	Cllr Pearce / Lisa Buckle	Report of the Section 151 Officer	26 January 2023	
Deputy Leader	Title: UK Shared Prosperity Fund and Rural Fund Delivery Purpose: To consider a report that presents an update on the UK Shared Prosperity Fund.	Cllr Bastone / Chris Shears	Report of the Senior Specialist – Economic Development	26 January 2023	
Leader	Title: Quarter 3 Integrated Performance Management Report 2022/23 Purpose: To consider a report that sets out the Integrated Performance Management report for Quarter 3 of 2022/23.	Cllr Pearce / Neil Hawke	Report of the Head of Strategy and Projects	26 January 2023	
	Title: Housing Crisis – Standing Agenda Item			2 March 2023	
Deputy Leader	Title: Revenue Budget Monitoring Report to Month 10 2022/23 Purpose: To consider a report that presents the Revenue	Cllr Bastone / Lisa Buckle	Report of Section 151 Officer	2 March 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	Budget Monitoring Report to Month 10.				
Deputy Leader	Title: Capital Programme Monitoring Report to Month 10 2022/23 Purpose: To consider a report that presents the Capital Programme Monitoring Report to Month 10.	Cllr Bastone / Pauline Henstock	Report of Head of Finance	2 March 2023	
Leader	Title: Draft Annual Report of Achievements Purpose: To consider a report that presents the Council's draft Annual Report of Achievements for 2022/23	Cllr Pearce / Neil Hawke	Report of the Head of Strategy and Projects	2 March 2023	
				13 April 2023	
Leader	Title: Planning Improvement Plan – Six Month Progress Review Purpose: In accordance with the Executive resolution, to consider a six month progress review into the Planning Improvement Plan.	Cllr Pearce / Drew Powell	Report of Director of Strategy and Governance	TBC (6 months following the start of the employ of the Assistant Director)	
Leader	Title: Annual Health and Policy Safety Statement Purpose: To consider a report that recommends approval of the draft Health and Policy Safety Statement.	Cllr Pearce / Ian Luscombe	Report of Head of Environmental Health	TBC	