

# West Devon Overview and Scrutiny Committee



West Devon  
Borough  
Council

<b>Title:</b>	<b>Agenda</b>														
<b>Date:</b>	<b>Tuesday, 5th October, 2021</b>														
<b>Time:</b>	<b>2.00 pm</b>														
<b>Venue:</b>	<b>Chamber - Kilworthy Park</b>														
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> Cllr Ewings <b>Vice Chairman</b> Cllr Kimber</p> <p><i>Members:</i></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Cllr Coulson</td> <td>Cllr Samuel</td> </tr> <tr> <td>Cllr Heyworth</td> <td>Cllr Sellis</td> </tr> <tr> <td>Cllr Hipsey</td> <td>Cllr Southcott</td> </tr> <tr> <td>Cllr Kemp</td> <td>Cllr Spettigue</td> </tr> <tr> <td>Cllr Moody</td> <td>Cllr Vachon</td> </tr> <tr> <td>Cllr Moyse</td> <td>Cllr Wood</td> </tr> <tr> <td>Cllr Musgrave</td> <td></td> </tr> </table>	Cllr Coulson	Cllr Samuel	Cllr Heyworth	Cllr Sellis	Cllr Hipsey	Cllr Southcott	Cllr Kemp	Cllr Spettigue	Cllr Moody	Cllr Vachon	Cllr Moyse	Cllr Wood	Cllr Musgrave	
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Cllr Moyse	Cllr Wood														
Cllr Musgrave															
<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
<b>Committee administrator:</b>	Democratic.Services@swdevon.gov.uk														

**1. Apologies for Absence**

**2. Confirmation of Minutes**

**1 - 10**

Minutes of the Committee Meeting held on 22 June 2021 and notes of the informal meeting held on 27 July 2021:

Recommendations to consider:

**a) Devon Home Choice Review:**

It was then agreed that, at the next Committee meeting, the Committee **RECOMMEND** to the Hub Committee that the Council continues to be a Member of Devon Home Choice.

**b) Performance Management Report:**

The Committee agreed to make the following **RECOMMENDATIONS** to the next meeting:

1. That the Overview and Scrutiny Committee **NOTE** the performance figures shown in the Pentana report.
2. That Members have reviewed the information provided in the dashboards and provide feedback to the portfolio holder on any additional measures required to scrutinise performance.

**3. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

**4. Items Requiring Urgent Attention**

To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency

- |  |                |
|--|----------------|
| <b>5. Public Forum</b>   | <b>11 - 12</b> |
| A period of up to 15 minutes is available to deal with issues raised by the public.                                |                |
| <b>6. Traffic Congestion in West Devon</b>   |                |
| Presentation by Cllr Stuart Hughes and Mr John Fewings (Devon County Council) and opportunity for Member questions |                |
| <b>7. Lamerton Housing Report</b>  | <b>13 - 18</b> |
| <b>8. Verbal Update from the Community Digital Specialist</b>  |                |
| <b>9. Task and Finish Group Updates (if any)</b>   |                |
| <b>10. O&amp;S Annual Work Programme including preparation for the next meeting</b>                                | <b>19 - 20</b> |
| <b>11. Member Learning and Development Opportunities Arising from this Meeting</b>                                 |                |

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# Agenda Item 2

At a Meeting of the **OVERVIEW & SCRUTINY COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the **22<sup>nd</sup>** day of **JUNE 2021** at **2:00 pm**.

**Present:**

Cllr M Ewings – Chairman  
Cllr P Kimber – Vice-Chairman

Cllr C Kemp	Cllr D Sellis
Cllr D Moyse	Cllr T Southcott
Cllr R Musgrave	Cllr J Spettigue
Cllr L Samuel	Cllr P Vachon

Deputy Chief Executive  
Director of Governance and Assurance  
Senior Specialist – Climate Change  
Democratic Services Officer  
Specialist - IT

**Also in Attendance:** Cllrs Crozier, Daniel, Edmonds, Jory, and Pearce

**\*O&S 01 WELCOMES AND APOLOGIES FOR ABSENCE**

The Chair welcomed the new Members to the Committee as this was the first meeting since their appointment at the recent Annual Council meeting.

Apologies for absence for this meeting were received from Cllrs A Bridgewater, A Coulson, N Heyworth, J Moody, and L Wood.

**\*O&S 02 CONFIRMATION OF MINUTES**

The minutes of the Meeting of the Overview and Scrutiny Committee held on 20 April 2021 were confirmed by the Meeting as a true and correct record.

**\*O&S 03 DECLARATIONS OF INTEREST**

Members and officers were invited to declare any interests in the items of business to be considered during the course of this meeting but there were none made.

**\*O&S 04 PUBLIC FORUM**

The Chairman confirmed that no formal requests had been received in accordance with the Overview and Scrutiny Procedure Rules.

**\*O&S 05 CLIMATE CHANGE AND BIODIVERSITY ACTION PLAN: SIX MONTHLY UPDATE**

The Lead Member for Natural Environment gave the six monthly update to the Committee on the Climate Change and Biodiversity Action Plan.

The Chair then thanked the new Lead Member for Natural Environment for a comprehensive update.

Following questions from Members, the following points were made:

- The Joint Local Plan (JLP) was produced a few years ago and was now out of line with the Biodiversity and Climate Emergency aims. The JLP team were currently drafting a note for the JLP Partnership Board to help bring this into line. The Climate Change Officer would also alert the JLP team to the need to ensure any new development had infrastructure built at a much earlier stage in the build. The Hub Lead Member highlighted that the plan to have joined up action trails across the West Devon Borough area would help alleviate the issue of children having to walk along roads to get to school. It would also help take many cyclists away from busy roads. Scheduling of developments formed part of planning applications and this would also be looked into.
- Biodiversity was measured using a standard grounds maintenance procedure based on metrics from the Department for Environment, Food and Rural Affairs (DEFRA). This would be done soon and would provide a baseline for future comparisons to ensure the minimum of 10% increase was achieved.
- Following disquiet from some Members over the potential use of wind turbines, officers confirmed that all options were for review only and all would be voted on by Members, giving Members the opportunity to veto any options they did not wish to pursue.
- The capacity of Western Power Distribution to accept generated power would be reviewed as part of the Devon Carbon Plan.
- The action plan had red text to show changes that had been made since the Council meeting held on 8 December 2020 at which it had been formally approved (Minute CM 23 refers). It was noted that the action plan would shortly be put onto the Council website so that Members would be able to see the plan in real time.
- The £90,000 set aside for consultancy had not been spent and may not be used now.

- Ref action plan 1.7, it was clarified that this was a new action and was under investigation to find out what it would entail. Some discussions were underway with a few representatives who had expressed an interest in putting some areas back to nature, ie reduced cutting. Once investigations were completed, implications of this action would be brought back to Members for a decision. Under point 2, business rate reduction for farmers, a Member suggested that it might be better to give farmers an incentive to produce more food to sell into the local economy. Officers confirmed this was an option that could be added to 'local food' if Members so desired.
- Ref action plan 1.2, it was clarified that research was underway and this would be looked at with any actions brought back to Members for a decision.
- Officers reiterated that this was a scoping exercise with final decisions being made by Members in due course. The two key aims were for the Council to be energy net zero by 2030, and wider work with partners to be net zero by 2050.
- The date of adoption of the Devon Plan was expected to be around August 2021 as all responses from February 2021 were now being amalgamated.
- There was a full discussion around cycle parking in the Borough where it was confirmed that there would be a financial impact of providing this and that the final decision rested with Members of the Council.
- There would be a subsequent update on the plan in six months' time. In the meantime work would progress on the action plan and would be led by the Hub Lead and the newly proposed Natural Environment Hub Advisory Group.

It was then:

### **RESOLVED**

That the Overview and Scrutiny Committee note the update on the Climate Change and Biodiversity Action Plan

### **\*O&S 06 RURAL BROADBAND: VERBAL UPDATE**

In his update, the new Hub Committee Lead Member for Economy highlighted that:

- West Devon Borough Council (WDBC) and South Hams District Council had been awarded project funding from the LGA (Local Government Association) to monitor broadband roll out by the various companies involved, these being CBS, Connect Devon and Somerset, and Airband. WDBC would soon receive the maps identifying properties without high speed broadband. There was now an officer in place to work on the monitoring and she had been briefed by the previous Hub Lead for Economy. Some missed properties had already been identified.
- The Sydenham Damerel project was progressing, with another project at Buckland Monachorum commencing summer 2021, followed by Bere Ferrers. Subsequent projects would involve local Ward Members and Parish Councils to ensure all residents receive superfast broadband.
- Following a question from a Member, the Lead Member noted that some properties, particularly in Sydenham Damerel, received their service from Cornwall but lived on the Devon side of the Tamar. As a result, the lead Member committed to keeping a close watch on this point.
- The Lead Member confirmed that most residences would be able to access sufficient grants or schemes to cover the costs of installation. Researching the best option would form part of the role of the new officer, who would be asked to put an update into the Members' Bulletin. The lead Officer would also be asked to attend the next meeting of the Overview and Scrutiny Committee to give an update in person.

**\*O&S 07      TASK AND FINISH GROUP UPDATES (if any)**

As this was the first Committee meeting of the Municipal Year, there were no updates.

**\*O&S 08      O&S ANNUAL WORK PROGRAMME 2021/22**

It was noted that the next meeting was to review Devon Homes Choice and the Annual Overview and Scrutiny report. Key strategic partners to be invited were Dartmoor National Park, and South Devon Area of Outstanding Natural Beauty (AONB).

A Member had requested that Devon County Council (DCC) be invited to attend with regard to traffic congestion in towns in West Devon, particularly Tavistock. Therefore, it was decided to invite Cllr Stuart Hughes, being the relevant DCC Cabinet Member. Devon County Councillor, Andrea Davis, would be asked to update the Committee on the Okehampton Rail Line.

The Police and Crime Commissioner to be invited to a future meeting to respond to Members' concerns about traffic speed in the Borough.

**\*O&S 09 MEMBER LEARNING AND DEVELOPMENT OPPORTUNITIES ARISING FROM THIS MEETING**

The Chair concluded the meeting by thanking the two new Hub Committee Lead Members for their comprehensive updates, particularly as they had only recently taken on their new roles and responsibilities.

(The meeting terminated at 3:20pm)

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Chairman

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At an Informal Meeting of the **OVERVIEW & SCRUTINY COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the **27<sup>th</sup>** day of **JULY 2021** at **2:00 pm**.

**Present in Chambers:** Cllr M Ewings – Chairman  
Cllr P Kimber – Vice-Chairman

Cllr C Kemp  
Cllr D Sellis

Cllr T Southcott  
Cllr P Vachon

Deputy Chief Executive  
Director of Governance and Assurance  
Senior Specialist – Climate Change  
Democratic Services Officers  
Customer Service Improvement Manager  
Senior Specialist – Place Making  
Senior Specialist – Housing  
Community Digital Specialist  
Specialist – IT

**Also in Attendance:** Cllrs C Edmonds, N Jory, and B Ratcliffe

Due to the number of Members attending the meeting via Teams and not physically in the Chamber, the meeting was not quorate and therefore was classified as an informal meeting. The meeting was therefore informed that all decisions would therefore be carried over to the next Overview and Scrutiny Committee on 21 September 2021 for formal consideration.

## **DEVON HOME CHOICE REVIEW**

The Lead Member for Housing presented a review of Devon Home Choice (DHC) that sought to recommend that the Council remain a member of the organisation. In reply to questions, it was clarified that:

- The DHC website provider was confirmed as the previous provider following the recent tender process. A Member outlined how the log in process could be confusing and officers reiterated that they were always happy to help someone to register;
- The housing register was confirmed as being interrogated regularly and market needs assessed. Smaller houses had been requested previously on social housing needs and applications but it was agreed that there was a move towards a need for houses with 3 and 4 bedrooms, which would be reflected in future planning applications.

- It was confirmed that there was evidence of people moving into the area and working remotely outside of the Borough. Officers confirmed this was outside the remit of the Council.
- Any mutually organised housing exchanges would involve interviews with the Housing Association.
- The criteria for local connections and an explanation of 'deliberately worsening your situation' were outlined.

It was then agreed that, at the next Committee meeting, the Committee **RECOMMEND** to the Hub Committee that the Council continues to be a Member of Devon Home Choice.

## **PERFORMANCE MANAGEMENT REPORT**

In his update, the Hub Committee Lead Member for Resources and Performance introduced the Performance Management Report and highlighted that:

- This was a snapshot taken at the end of June 2021.
- The system relied on manual updating but a new performance management framework was being developed to support the new Corporate Strategy once it had been adopted in September.
- Most reporting areas showed an improvement on pre-lockdown figures and thanks were extended to the officers
- Some service areas were under pressure with Revenues & Benefits, Planning, and Legal all having internal service reviews being carried out at the moment
- Qbuster technology was being introduced which allowed customers to request a call back that kept their place in the telephone queue.
- There were now 58 liberty processes that were live online and user feedback had been consistently positive on these.
- The Future IT project was ongoing
- New IT systems had been rolled out at the same time as the Covid pandemic had hit. The Customer Service Improvement Manager's role was to progress IT but he had been moved over to work on Business Grants producing delays in the project. Some automated messages had raised more calls, but were now being looked at as the Customer Services team was now back working on traditional council business and resolving those issues.
- The 'pingdemic' had impacted most on waste as isolating office staff could continue to work remotely but this was not possible for the waste teams.

- It was confirmed that increasing tasks able to be performed online would free up phone call resource to support those residents with no internet access or capability.

The Committee agreed to make the following **RECOMMENDATIONS** to the next meeting:

1. That the Overview and Scrutiny Committee note the performance figures shown in the Pentana report.
2. That Members have reviewed the information provided in the dashboards and provide feedback to the portfolio holder on any additional measures required to scrutinise performance.

## **RURAL BROADBAND: VERBAL UPDATE**

In her update, the new Community Digital Specialist Officer highlighted that:

- Good publicity for this project would be vital. Members would be advised before the project went live.
- If anyone was interested there was now a contact form to complete on the Council's website.
- The Council was looking for broadband champions in the community.
- It was a two year project and would be in contact with suppliers over this time.
- Eight different community groups were already involved and the Council was looking to facilitate more
- The appointment of the Community Broadband Specialist was seen as a positive step forward in rolling out broadband provision to the Community. The complexities of all the different options in the market place were acknowledged but the officer was already developing good relationships with various suppliers and pulling together this difficult and complex area. A local MP had expressed delight at the appointment of the officer and had suggested other Local Authorities might do similar.
- The Community Broadband Specialist would be asked to attend quarterly Committee meetings to give an update, ie October 2021, January 2022, and March 2022.

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## **PUBLIC FORUM PROCEDURES**

### **(a) General**

Members of the public may raise issues and ask questions at meetings of the Overview and Scrutiny Committee. This session will last for up to fifteen minutes at the beginning of each meeting, with any individual speaker having a maximum of three minutes to address the Committee.

### **(b) Notice of Questions**

An issue or question may only be raised by a member of the public provided that they have given written notice (which may be by electronic mail) to Darryl White ([darryl.white@swdevon.gov.uk](mailto:darryl.white@swdevon.gov.uk)) by 5.00pm on the Thursday, prior to the relevant meeting.

### **(c) Scope of Questions**

An issue may be rejected by the Monitoring Officer if:

- it relates to a matter within the functions of the Planning and Licensing Committee;
- it is not about a matter for which the local authority has a responsibility or which affects the district;
- it is offensive, frivolous or defamatory;
- it is substantially the same as a question which has previously been put in the past six months; or
- it requires the disclosure of confidential or exempt information.

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Report to: **Overview and Scrutiny Committee**

Date: **5 October 2021**

Title: **Lamerton Housing Report**

Portfolio Area: **Homes – Cllr Barry Ratcliffe**

Wards Affected: **All**

Urgent Decision: **Y** Approval and **Y**  
clearance obtained:

Date next steps can be taken: N/A

Author: **Chris Brook** Role: **Director of Place and Enterprise**

Contact: [Chris.brook@swdevon.gov.uk](mailto:Chris.brook@swdevon.gov.uk)

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## **RECOMMENDATIONS**

**That the Overview and Scrutiny Committee notes the follow up report on the Lamerton scheme.**

### **1 Executive summary**

- 1.1 Aligned to the Council's current and emerging corporate strategy, is the delivery of housing in the Borough that is substantially affordable, high quality and low carbon.
- 1.2 A report was brought to March Hub committee setting out that a housing project in Lamerton could not proceed. The Hub Committee requested a report be brought back to Overview and Scrutiny [Minute reference HC 67 refers].
- 1.3 This report re-provides the information relating to Lamerton, from the Hub Committee report and an additional update on the Neighbourhood Plan process for community.
- 1.4 The Lamerton housing project has not proceeded following the recommendation to the Hub Committee in March. The project incurred spend of £139k funded from the Community Housing Budget of £247k provided by Central Government in March 2017.

## 2 Background

- 2.1 Homes, and in particular, enabling homes that meet the needs of all, is one of the strategic themes in A Plan for West Devon. The Housing Strategy sets out multiple solutions, including the direct delivery of housing by the Council, where market forces do not address housing need. The Plan for West Devon highlights the need for place based Council activity that improves the housing outcomes for the residents of West Devon.
- 2.2 In March 2017 the Council was awarded £247,620 from the Government's Community Housing Fund. The Fund was aimed at community-led housing projects and could be used by local housing authorities to acquire suitable sites; capacity building; providing direct development support or gap funding.
- 2.3 As a result of being awarded the funding, the Council agreed a Community Housing Strategy. That strategy set out that while affordable rented homes provided a safety net for those in greatest housing need, a wider range of options was required to help people into home ownership in areas where house prices were beyond an affordable level for those on low and medium incomes. To that end, it was said that the funding would be used to reduce the risks of the development process and help deliver more projects.
- 2.4 It was to do this by creating internal capacity to manage a community housing programme, commission feasibility, design and planning work and if required, buying land. This would then lead on to direct delivery of discount sale housing by the Council.
- 2.5 The fundamental principles behind the community housing programme have evolved since inception to include the Council's Climate Change declaration, as well as the inclusion of rented housing on sites, not just discount sale.
  - a. Schemes that address evidence of housing need in a community.
  - b. Community support. Whilst development is a divisive issue, schemes should be endorsed with support in principle from a community land trust (CLT) or Town / Parish Council in their absence, ahead of detailed consideration through the Planning Committee.
  - c. A programme predicated on the delivery of substantially affordable homes to remain so in perpetuity. As such, the tenure of property, scheme constraints and availability of grant funding must be considered on a site by site basis.
  - d. Quality of homes. Seek to construct homes to a standard in excess of building regulations, so as to reduce the financial and carbon cost of ownership.
  - e. Embodied carbon – construction techniques and materials that reduce the embodied carbon in the construction process should be utilised.

- f. The cost of delivery should be neutral so as to remain a viable programme across the Borough, unless by exception with Council approval: The Council's cost recovery at the end of development should cover the costs of staff resources, design and construction.

### **3 Housing Need**

- 3.1 The lack of affordable housing has a significant impact on the underlying viability and sustainability of local communities. There are 371 households in Bands A-D (High to low housing need) registered on the Council's housing register (Devon Home Choice) and a further 411 households in Band E (no housing need). Of all those applicants registered on the West Devon register, 70% earn less than £20,000 and will predominantly be looking for affordable rental properties.
- 3.2 Of the 129 households seeking shared ownership on the Help to Buy register in West Devon the average earnings are £28,000 and have on average £26,000 in savings, so may not be able to afford an open-market home, but would be able to meet the costs of owning an intermediate home.
- 3.3 Establishing housing need is an essential part of any community housing proposal and should be done through a recent, robustly prepared housing needs assessment. The housing team are well placed to provide interpretation and wider need advice to underpin the evidence.

### **4 Lamerton**

- 4.1 The final RIBA Stage 3 design for the Lamerton project was priced in November 2020 and a business case undertaken with the benefit of the design work to that point, including infrastructure design.
- 4.2 An internal review of the project, business case and housing need was then conducted and reviewed by SLT. This review concluded whilst there was some evidence of housing need and the design of the scheme should be deliverable in planning terms, the viability of the scheme was not acceptable.
- 4.3 The scheme viability had always been particularly challenging, relating to the housing values in Lamerton and the cost of build on the site, albeit initially acceptable. As the project progressed and more due diligence, surveys and site investigation work was undertaken, the infrastructure costs were able to be forecast with greater accuracy.
- 4.4 The cost of the infrastructure had increased from ~£390k in April 2019 (based on Quantity Surveyors costing) to over £1.1m in November 2020.
- 4.5 Even with Homes England grant of £450k towards the cost of build, which the team were successful in getting in principle agreement for, the viability of the scheme remained negative, by over £50k, with

insufficient risk allowance. The total build cost had risen from just under £2.9m in early 2019 to £4.5m by November 2020.

- 4.6 The cost of delivery of the scheme, limited contingencies, negative viability and disproportionate infrastructure costs prevent a positive recommendation coming forward to Council for this scheme.

### **Community**

- 4.7 The Greenhill site, upon which the scheme was designed, was originally proposed and supported by the neighbourhood plan group and supported by the Parish Council.
- 4.8 Unfortunately, over a period of time a strong local opposition to the site has developed, which has impacted the neighbourhood plan and parish support. It is unclear if the site will remain in the neighbourhood plan in the future as it evolves.

### **Spend to date**

- 4.9 The scheme had progressed considerably, since the last Council approval in 2019, and had a scheme that was ready for a planning application. This included:
- 4.9.1 Land option negotiation
  - 4.9.2 Topographical surveys
  - 4.9.3 Ecology surveys
  - 4.9.4 Drainage investigation work
  - 4.9.5 Infrastructure design
  - 4.9.6 Housing design
- 4.10 The spend for this project, against the original £247k awarded to the Council for the wider programme, stands at £139k. This money has been spent at risk and will not be reimbursed as the scheme will not proceed to delivery.

## **5 Lamerton Neighbourhood Plan Update**

- 5.1 The Lamerton Neighbourhood Plan was subject of pre-submission consultation in early 2019. That version of the Neighbourhood Plan included the Greenhill Site as a formal allocation. As indicated above (see para 4.8) the Greenhill allocation met with strong local opposition. No submission has subsequently been made to the Council for the draft Neighbourhood Plan to be examined by an independent examiner (Regulation 15).
- 5.2 As a result of a by-election in the Lamerton Parish earlier this year the composition of the Parish Council has changed. As such, the Parish Council has adopted new Terms of Reference for the Neighbourhood Plan Group and reconstituted the Group. The Neighbourhood Planning Officer has met with the new Group and it is understood the Group plan to commission a new Housing Needs Survey and carry out a full review of the Neighbourhood Plan.

5.3 As yet, the results of that review have not been forthcoming. Depending on the outcome of that review, it may be necessary for the Group to carry out a second consultation before submitting the plan for examination (Regulation 14).

5.4 The Group has appointed a consultant to act on their behalf.

## 6 Proposed Way Forward

6.1 That the Overview and Scrutiny Committee notes the contents of this report for consideration and discussion.

## 8. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	Y	The Council is a local housing authority under the Housing Act 1985 and as such it has the power to acquire land for the purpose of building houses on the land.
Financial implications to include reference to value for money		The Council has spent £139k on the Lamerton scheme. This has been spent from the Community Housing Earmarked Reserve (a revenue reserve), funded from the original government grant of £247,620.
Risk		There is a risk that the Council's roles as local housing authority and local planning authority may be perceived as giving rise to a conflict of interest. However, the breadth of the Council's functions make this inevitable. The issue is how the Council deals with the conflict. Dealing with the conflict openly and transparently, mitigates the risks.
Supporting Corporate Strategy		This is set out in paragraph 3 of the report.
Climate Change - Carbon / Biodiversity Impact		These are set out in section 3.
Comprehensive Impact Assessment Implications		
Equality and Diversity		These are set out in paragraph 3 of the report
Safeguarding		There are no direct implications arising out of the report.
Community Safety, Crime and Disorder		There are no direct implications arising out of the report.

Health, Safety and Wellbeing		There are no direct implications arising out of the report.
Other implications		

**Supporting Information**

**Appendices:**

None

## WEST DEVON OVERVIEW AND SCRUTINY COMMITTEE

### INITIAL DRAFT ANNUAL WORK PROGRAMME PROPOSALS – 2021/22

Date of Meeting	Report	Lead Officer
16 November 2021	Task and Finish Group Updates <i>(if any)</i>	
	Third Sector Partners – Cllr Andrea Davis, Mr Damien Jones DCC – Public Transport	Steve Mullineaux
	Review of Localities: Annual Report	Sarah Moody
	Community Safety Partnership	
	Council Delivery against Corporate Theme 1	
	Overview & Scrutiny Annual Report: 2020/21	Darryl White
	O+S Annual Work Programme <i>(to include preparation for next meeting)</i>	
18 January 2022	Climate Change and Biodiversity Action Plan: Six-Monthly Update	Drew Powell
	Third Sector Partners – tbc	
	Council Delivery Against Key Performance Indicators	Jim Davis
	Task and Finish Group Updates <i>(if any)</i>	
	Community Broadband – Quarterly Update	Gemma Bristow
	Draft Budget Proposals 2022/23	Lisa Buckle
	Council Delivery against Corporate Theme 2	
	O+S Annual Work Programme <i>(to include preparation for next meeting)</i>	
15 February 2022	Task and Finish Group Updates <i>(if any)</i>	
	Third Sector Partners – tbc	
	Fusion (Leisure) Annual Report	Jon Parkinson
	Council Delivery against Corporate Theme 3	
	O+S Annual Work Programme <i>(to include preparation for next meeting)</i>	
22 March 2022	Task and Finish Group Updates <i>(if any)</i>	
	Third Sector Partners – tbc	
	Community Broadband – Quarterly Update	Gemma Bristow
	Council Delivery against Corporate Theme 4	
	O+S Annual Work Programme <i>(to include preparation for next meeting)</i>	

26 April 2022	Task and Finish Group Updates ( <i>if any</i> )	
	Third Sector Partners – tbc	
	O+S Annual Work Programme ( <i>to include preparation for next meeting</i> )	
	Council Delivery against Corporate Theme 5	
	Livewest (Housing Provider)	
<i>To be considered for scheduling:</i>	Devon Health and Wellbeing Board	
	Key Strategic Partners: Dartmoor National Park Authority Reps; and South Devon AONB; Citizens Advice and Council for Voluntary Service	
	Police and Crime Commissioner to address concerns over traffic speed in the Borough	PCC unable to attend