

**Application Pack
Discounted
Self/Custom
Build for
Local People.**

Self/Custom Build Application form

Please ensure that each section of the form is completed fully in the appropriate fields.

To qualify for the scheme you must complete this application form. Please answer the form in as much detail as possible and supply any requested information. You may provide additional information and this will be taken in to account when considering your eligibility for the scheme.

1.1 Applicant details

Name of applicant	
Address of applicant	
Telephone Number (main)	
Email Address	

1.2 Your Household

Please tell us who lives in your household

Name	Age	Relationship to applicant	Salary

What is the tenure of your current home (please tick):

Rented	<input type="checkbox"/>
Owned	<input type="checkbox"/>
Live with family / friends	<input type="checkbox"/>
Renting from housing association	<input type="checkbox"/>
Shared ownership	<input type="checkbox"/>
Homeless	<input type="checkbox"/>
Other	<input type="checkbox"/>
If other, please give details:	

Do you own any other property?

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If yes, please give details:	

Do you consider that your current home is unsuitable (accessibility, size etc)?

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
If yes, please give details:	

£

How much does your current home cost per month:

Do you have access to a deposit?

No	
Yes	
If yes how much? £	

If required, are you able to obtain a mortgage?

No	
Yes	
If yes how much? £	

1.3 Supporting Evidence

Please supply the following documents to assist with your application (please see appendix 1 for qualification criteria).

- Letter from parish / town council to confirm eligibility for local connection.
- Completed income and expenditure (see appendix 2)
- Evidence from estate agents of accommodation available in your area
- Evidence of employment (work contract)
- Tenancy agreement / proof of ownership
- Map or location plan of identified plot(s)
- Agreement from landowner that land is available.

1.4 Declaration

I confirm that all the information given or referred to in this application form is true and accurate and that all relevant information has been submitted.

Signed:	
Name:	

Date:	

Please return to affordable.housing@swdevon.gov.uk or by post to: XXXXXXXXXXXX

QUALIFYING OPTIONS	EVIDENCE	REASONS
1. Were your parents permanent residents of the local area when you were born ?	Tell us the address where your parents were living	
2. Did you live in the local area for five years as a child, and did you attend a local school (or for 'special reasons' attended a different school)?	Tell us where you lived and which school you attended	
3. Are you currently lawfully resident in the in the local area and have you lived there for at least the last 5 years?	Tell us your address	
4. Have you previously lived in the local area for a continuous period of 15 years as an adult? (eg: someone who moved away)	Tell us your pervious address in the local area	
5. Are you currently employed / self-employed in the local area routinely working within 5 km of the proposed site?	Tell us the name and address of your employer	
6. Do you have a formal written offer of employment within 5 km of the proposed site?	Tell us the name and address of your prospective employer.	
7. Do you have a parent currently living in the local area; or do you have another close family member living there who provides or requires a substantial degree of support to/ from you?	Tell us their address	
8. Are you able to demonstrate some form of <u>active</u> 'community involvement' sustained for at least the past 2 years; <u>or</u> do you have some other form of strong connection with the local area and/or its hinterland which the Parish Council are able to confirm?	Tell us about this and give specific details and examples of your involvement or connection	
9. If aged over 55 do you have a close family member currently living in the local area?	Tell us your close family's address(s) and / or details of your other strong connection to the local area.	
Please ask the Parish/Town Council to confirm the accuracy of your Strong Local Connection (preferably on their formal letterhead) Enclose a copy of their letter confirming your Strong Local Connection.		
QUALIFYING OPTIONS	EVIDENCE	REASONS
(i) Do you need to live in the local area for employment reasons? or (ii) Do you need to live in the local area to receive or provide support to / from a close relative? or (iii) Do you need to live in the local area to receive or provide childcare to / from a close relative?	Tell us why you <u>need</u> to live in this specific area for employment, travel, family support, childcare or other reasons. You should provide as much information as possible to justify your case in terms of 'need' rather than 'want	

FINANCIAL STATEMENT

<i>Name</i>	
Address	

This information is requested to check affordability levels for the ability to deliver a self build/custom build project and to ensure that other options are not available. **this information will only be used for your self/custom build application and will not be shared externally.

Income *Weekly/Monthly Expenditure

Income	Details	Amount
Wages – Application One		£
Wages – Application Two		£
Housing Benefit		£
Job Seekers Allowance		£
Income Support		£
Employment and Support Allowance		
Retirement Pension		£
Other Pensions		£
Child Benefit		£
Child Tax Credit		
Incapacity Benefit		£
Working Tax Credit		£
Maintenance		£
Other Income (please specify)		£
<i>TOTAL</i>		£

Essential Expenditure *Weekly/Monthly Expenditure

Housing Costs	Details	Amount
Rent / Mortgage		£
Council Tax		£
Gas / Electric		£
Water Rates		£
Other		£
INSURANCES		
Life		£
Endowment		£
House/Building		£
Contents		£
Other		£
TOTAL		£

* Please delete as appropriate

Other Expenses	Details	Amount
Car Insurance		
Travel Expenses		£
Mobile Telephone		
Telephone		£
Sky		
TV Licence		£
TV Rental		£
Housekeeping		£
	TOTAL	£
Loans		
(Please give full details)		
		£

		£
		£
		£
Other Expenses (Please give full details)		£
		£
		£
		£
		£
		£
		£
<i>TOTAL</i>		£

Debts – eg loans, credit cards, store cards, all existing household debts

Loan company name	Amount	Present Arrears
		£
		£
		£
		£
		£
TOTAL	£	

Draft S106 to be included for reference.