



Executive Leader's Forward Plan

About the Forward Plan

This is the Leader of Council's provisional forward plan for the four months starting January 2024. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published on the Council's website (www.southhams.gov.uk)

About the Executive

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *



Forward Plan from January 2024

Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Leader	<p>Title: Council Plan 2024/28</p> <p>Purpose: To recommend to Full Council the adoption of the Plan and supporting annual delivery plans.</p>	CLlr Brazil / Andy Bates / Neil Hawke	Report of the Assistant Director – Strategy & Organisational Development	25 January 2024	
Leader	<p>Title: Draft Revenue and Capital Budget Proposals 2024/25</p> <p>Purpose: To consider a report that sets out a draft set of Revenue and Capital Budget proposals for 2024/25.</p>	CLlr Brazil / Lisa Buckle	Report of the Section 151 Officer	25 January 2024	
Housing, Environmental Health & Licensing	<p>Title: Housing and Homeless Strategy – Action Plan</p> <p>Purpose: To enable the Committee to receive an update from the lead member for Housing.</p>	CLlr O’Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	25 January 2024	
Climate Change & Biodiversity	<p>Title: Climate Change & Biodiversity Emergency Verbal Update – Standing Agenda Item</p> <p>Purpose: To enable the Committee to receive a verbal update from the lead Member for Climate Change & Biodiversity.</p>	CLlr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy & Governance	25 January 2024	
Leader	<p>Title: Support for Care Leavers</p> <p>Purpose: To consider a report that sets out a range of measures to support Care</p>	CLlr Brazil / Andy Bates / Andy Wilson	Report of the Chief Executive and Head of Human Resources	25 January 2024	



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	Leavers, including into employment with the Council.				
Leader	<p>Title: Council Tax Discounts and Council Tax Reduction Scheme 2024/25</p> <p>Purpose: To consider a report that seeks to recommend to Council a series of Council Tax Discounts and a revised Council Tax Reduction Scheme for 2024/25</p>	<p>CLlr Brazil / Steve Mullineaux / Geni Hotchkiss</p>	<p>Report of the Head of Revenues & Benefits</p>	<p>25 January 2024</p>	
Leader	<p>Title: Discretionary Rate Relief and Corporate Debt Policies</p> <p>Purpose: To consider a report that presents updated Discretionary Rate Relief and Corporate Debt Policies for approval.</p>	<p>CLlr Brazil / Steve Mullineaux / Geni Hotchkiss</p>	<p>Report of the Head of Revenues and Benefits</p>	<p>25 January 2024</p>	
Leader	<p>Title: Revenue Budget Monitoring Report to Month 7</p> <p>Purpose: To consider a report that presents the Council's Revenue Budget Monitoring position to Month 7.</p>	<p>CLlr Brazil / Lisa Buckle / Pauline Henstock</p>	<p>Report of the Section 151 Officer</p>	<p>25 January 2024</p>	
Leader	<p>Title: Capital Programme Monitoring Report to Month 7</p> <p>Purpose: To consider a report that presents the Council's Capital Programme Monitoring position to Month 7.</p>	<p>CLlr Brazil / Lisa Buckle / Pauline Henstock</p>	<p>Report of the Section 151 Officer</p>	<p>25 January 2024</p>	



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Leader	<p>Title: Quarter 1 and Quarter 2 Write-off Report 2023/24</p> <p>Purpose: To consider a report that seeks to write-off a number of debts that are deemed to be irrecoverable from Quarters 1 and 2 in 2023/24</p>	Cllr Brazil / Lisa Buckle / Geni Hotchkiss	Report of the Head of Revenues and Benefits	25 January 2024	
Waste and Community Composting	<p>Title: Waste Services Update</p> <p>Purpose: To consider a report that provides a service update on Waste.</p>	Cllr Hodgson / Steve Mullineaux / Sarah Moody	Report of the Deputy Chief Executive	7 March 2024	
Leader	<p>Title: Joint Local Plan Review</p> <p>Purpose: To consider a report that provides an update on the Joint Local Plan.</p>	Cllr Brazil / Chris Brook	Report of the Strategic Planning Manager (Joint Local Plan)	7 March 2024	
Leader	<p>Title: Revenue Budget Monitoring Report to Month 10</p> <p>Purpose: To consider a report that presents the Council's Revenue Budget Monitoring position to Month 10.</p>	Cllr Brazil / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	7 March 2024	
Leader	<p>Title: Capital Programme Monitoring Report to Month 10</p> <p>Purpose: To consider a report that presents the Council's Capital Programme Monitoring position to Month 10.</p>	Cllr Brazil / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	7 March 2024	



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Leader	<p>Title: Discretionary Housing Payments Policy</p> <p>Purpose: To consider a report that seeks approval of a revised Discretionary Housing Payments Policy.</p>	<p>CLlr Brazil / Steve Mullineaux / Pauline Henstock</p>	<p>Report of the Head of Revenues and Benefits</p>	<p>7 March 2024</p>	
Deputy Leader	<p>Title: Conservation Area Appraisal – Dartmouth</p> <p>Purpose: To consider a report that seeks to adopt the proposed new Conservation Area Appraisal for Dartmouth.</p>	<p>CLlr Thomas / Drew Powell / Ali Wagstaff</p>	<p>Report of the Assistant Director: Planning</p>	<p>7 March 2024</p>	
Community Services & Operations	<p>Title: Dartmouth Health Hub Off-Street Parking Order Amendment and Park and Ride Contract Award</p> <p>Purpose: To consider a report that presents the results of a six-month review into the Dartmouth Health Hub Off-Street Parking Order amendment and that seeks to award the Park and Ride Contract</p>	<p>CLlr Abbott / Chris Brook / Emma Widdicombe</p>	<p>Report of the Principal Assets Officer – Buildings, Parking and Public Conveniences</p>	<p>7 March 2024</p>	
Climate Change & Biodiversity	<p>Title: Climate Change & Biodiversity Emergency Update – Standing Agenda Item</p> <p>Purpose: To enable the Committee to receive an update from the Lead Member for Climate Change & Biodiversity that will include consideration of the draft Climate Adaptation Strategy.</p>	<p>CLlr McKay / Drew Powell / Adam Williams</p>	<p>Report of the Director for Strategy & Governance</p>	<p>7 March 2024</p>	



Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Housing, Environmental Health & Licensing	<p>Title: Progress Update on Housing Projects</p> <p>Purpose: To enable the Committee to receive an update from the lead member for Housing.</p>	Cllr O’Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	7 March 2024	
Leader	<p>Title: Brixton Neighbourhood Plan</p> <p>Purpose: To consider a report that provides a progress update on the Brixton Neighbourhood Plan.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	7 March 2024	
Leader	<p>Title: Staverton Neighbourhood Plan</p> <p>Purpose: To consider a report that provides a progress update on the Staverton Neighbourhood Plan.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	7 March 2024	
Economic Development; Commercial Strategy; and Governance	<p>Title: Freeport: Progress Update</p> <p>Purpose: In accordance with the Council resolution, to consider a quarterly progress update on the Freeport project.</p>	Cllr Birch / Chris Brook	Report of the Director of Place & Enterprise	18 April 2024	
Climate Change & Biodiversity	<p>Title: Climate Change & Biodiversity Emergency Update – Standing Agenda Item</p> <p>Purpose: To enable the Committee to receive an update from the lead Member for Climate Change & Biodiversity.</p>	Cllr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy & Governance	18 April 2024	



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Housing, Environmental Health & Licensing	Title: Progress Update on Housing Projects Purpose: To enable the Committee to receive an update from the lead member for Housing.	Cllr O'Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	18 April 2024	
Economic Development; Commercial Strategy; and Governance	Title: UK Shared Prosperity Fund Updates Purpose: To consider a report the provides a progress update on the UK Shared Prosperity Fund	Cllr Birch / Chris Brook / Chris Shears	Report of the Head of Economy and Place	TBC (Summer)	
Climate Change & Biodiversity	Title: National Landscapes Purpose:	Cllr McKay / Chris Brook / Roger English	Report of the National Landscapes Manager	TBC (Summer)	