



# Hub Committee Forward Plan

## About the Forward Plan

This is the provisional forward plan for at least four months starting September 2022. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

## About the Hub Committee

The Hub Committee currently consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council – Cllr N Jory
- Deputy Leader of the Council, with specific responsibility for Resources and Performance – Cllr C Edmonds
- Lead Hub Member for Enabling Inclusive and Accessible Services – Cllr R Cheadle
- Lead Hub Member for the Economy - Cllr P Crozier
- Lead Hub Member for the Natural Environment - Cllr L Wood
- Lead Hub Member for Leisure, Health and Wellbeing - Cllr A F Leech
- Lead Hub Member for the Built Environment - Cllr C Mott
- Lead Hub Member for Communities - Cllr P Vachon
- Lead Hub Member for Housing – Cllr B Ratcliffe

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with \***



### Forward Plan from September 2022

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Resources and Performance	<p><b>Title: 2021/22 Revenue and Capital Outturn</b></p> <p><b>Purpose:</b> To consider a report that presents the final Revenue and Capital Outturn figures for 2021/22.</p>	Cllr Edmonds / Pauline Henstock	Report of the Deputy Section 151 Officer	13 September 2022	
Leader	<p><b>Title: Medium Term Financial Strategy for the three years 2022/23 to 2024/25</b></p> <p><b>Purpose:</b> To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.</p>	Cllr Jory / Lisa Buckle	Report of Section 151 Officer	13 September 2022	
Homes	<p><b>Title: Housing Crisis – Energy Efficiency in Homes</b></p> <p><b>Purpose:</b> To consider a report that sets out a number of grant funding opportunities to improve home energy efficiency.</p>	Cllr Ratcliffe / Dave Sexton	Report of Principal Private Sector Housing Officer	13 September 2022	
Leisure, Health and Wellbeing	<p><b>Title: Homes for Ukraine Scheme Update</b></p> <p><b>Purpose:</b> To consider a report that provides the Committee with an update on the 'Homes for Ukraine' Scheme.</p>	Cllr Leech / Neil Hawke	Report of Head of Strategy and Projects	13 September 2022	
Communities	<p><b>Title: Cost of Living Crisis</b></p> <p><b>Purpose:</b> To consider a report that sets out some of the measures that are being undertaken by the Council in</p>	Cllr Vachon / Steve Mullineaux and Neil Hawke	Joint Report of Deputy Chief Executive and Head of Strategy and Projects	13 September 2022	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	response to the Cost of Living Crisis.				
Council	<p><b>Title: Quarter 2 Integrated Performance Management Report 2022/23</b></p> <p><b>Purpose:</b> To consider a report that sets out the Integrated Performance Management report for Quarter 2 of 2022/23.</p>	Cllr Jory / Neil Hawke	Report of the Head of Strategy and Projects	1 November 2022	
Communities	<p><b>Title: Key Partnerships Funding</b></p> <p><b>Purpose:</b> To consider a report that presents the findings of the responses received from the Council's key partners in respect of extending funding provision.</p>	Cllr Vachon / Neil Hawke	Report of the Head of Strategy and Projects	1 November 2022	
Communities	<p><b>Title: Cost of Living Crisis – Follow-Up Report</b></p> <p><b>Purpose:</b> To consider a report that provides a follow-up to the report presented to the Hub Committee at its meeting held on 13 September 2022 in response to the Cost of Living Crisis.</p>	Cllr Vachon / Steve Mullineaux and Neil Hawke	Joint Report of Deputy Chief Executive and Head of Strategy and Projects	1 November 2022	
Inclusive and Accessible Services	<p><b>Title: Customer Access Strategy</b></p> <p><b>Purpose:</b> To consider a report that presents the draft Customer Access Strategy for approval.</p>	Cllr Cheadle / Catherine Bowen	Report of the Business Manager – Specialists	1 November 2022	
Resources & Performance	<p><b>Title: Council Tax Rebate Discretionary Scheme</b></p> <p><b>Purpose:</b> To receive a further report that seeks to:</p> <ul style="list-style-type: none"> <li>- Provide an update on the number of households that have received additional</li> </ul>	Cllr Edmonds / Steve Mullineaux	Report of Deputy Chief Executive	1 November 2022	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	<p>financial support through Phase 1 of the Scheme; and</p> <ul style="list-style-type: none"> <li>Sets out recommendations for Phase 2.</li> </ul>				
Resources and Performance	<p><b>Title: Capital Programme Monitoring Report to Month 5 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Capital Programme Monitoring Report to Month 5.</p>	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	1 November 2022	
Resources and Performance	<p><b>Title: Revenue Budget Monitoring Report to Month 5 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Revenue Budget Monitoring Report to Month 5.</p>	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	1 November 2022	
Homes	<p><b>Title: Housing Crisis – Standing Agenda Item</b></p>	Cllr Ratcliffe / Issy Blake	Report of Head of Housing	1 November 2022	
Natural Environment	<p><b>Title: Devon Carbon Plan</b></p> <p><b>Purpose:</b> To consider a report that presents the draft Devon Carbon Plan for formal consideration.</p>	Cllr Wood / Drew Powell	Report of Director of Strategy and Governance	1 November 2022	
Leader	<p><b>Title: Draft Revenue and Capital Budget Proposals 2023/24</b></p> <p><b>Purpose:</b> To consider a report that presents for consultation a set of draft Revenue and Capital Budget proposals for 2023/24.</p>	Cllr Jory / Lisa Buckle	Report of Strategic Lead of Finance	13 December 2022	
Resources and Performance	<p><b>Title: Write-off Reports Q1 and Q2 2022/23</b></p> <p><b>Purpose:</b> The Council is responsible for the collection of:</p>	Cllr Edmonds / Lisa Buckle	Report of Strategic Lead of Finance	13 December 2022	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs Members of the debt written off for these revenue streams.				
Homes	<b>Title: Housing Crisis – Standing Agenda Item</b>	Cllr Ratcliffe / Issy Blake	Report of Head of Housing	13 December 2022	
Resources and Performance	<b>Title: Capital Programme Monitoring Report to Month 7 2022/23</b>  <b>Purpose:</b> To consider a report that presents the Capital Programme Monitoring Report to Month 7.	Cllr Edmonds / Pauline Henstock	Report of Section 151 Officer	13 December 2022	
Inclusive and Accessible Services	<b>Title: Contact Centre Improvement Plan: Six Month Review</b>  <b>Purpose:</b> To consider a report that presents a six-month progress review on the Contact Centre Improvement Plan	Cllr Cheadle / Steve Mullineaux	Report of Deputy Chief Executive	13 December 2022	
Resources and Performance	<b>Title: Revenue Budget Monitoring Report to Month 7 2022/23</b>  <b>Purpose:</b> To consider a report that presents the Revenue Budget Monitoring Report to Month 7.	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	13 December 2022	
	<b>Title: Housing Crisis – Standing Agenda Item</b>			31 January 2023	
Leader	<b>Title: Draft Revenue and Capital Budget Proposals</b>  <b>Purpose:</b> To consider a report that seeks to recommend to	Cllr Jory / Lisa Buckle	Report of the Section 151 Officer	31 January 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	Council the draft Revenue and Capital Budget proposals.				
Resources and Performance	<p><b>Title: Quarter 3 Integrated Performance Management Report 2022/23</b></p> <p><b>Purpose:</b> To consider a report that sets out the Integrated Performance Management report for Quarter 3 of 2022/23.</p>	Cllr Edmonds / Neil Hawke	Report of the Head of Strategy and Projects	31 January 2023	
	<b>Title: Housing Crisis – Standing Agenda Item</b>			7 March 2023	
Resources and Performance	<p><b>Title: Revenue Budget Monitoring Report to Month 10 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Revenue Budget Monitoring Report to Month 10.</p>	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	7 March 2023	
Resources and Performance	<p><b>Title: Capital Programme Monitoring Report to Month 10 2022/23</b></p> <p><b>Purpose:</b> To consider a report that presents the Capital Programme Monitoring Report to Month 10.</p>	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	7 March 2023	
Leader	<p><b>Title: Draft Annual Report of Achievements</b></p> <p><b>Purpose:</b> To consider a report that presents the Council’s draft Annual Report of Achievements for 2022/23</p>	Cllr Jory / Neil Hawke	Report of the Head of Strategy and Projects	7 March 2023	
				11 April 2023	