

Penalty Points System – Drivers and Proprietors
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Offence/Cause	Penalty/Points	Person Responsible	Period to Stay on File
1. Failure to wear or clearly display HC/PH driver licence	3	Driver	12 months
2. Failure to display HC/PH vehicle licence (plate) correctly	3	Driver	12 months
3. Failure to produce Insurance Certificate within 5 working days on request	3	Driver/Proprietor	12 months
4. Failure to produce Certificate of Compliance within 5 working days on request	3	Driver/Proprietor	12 months
5. Failure to produce DVLA Driving Licence within 5 working days on request	3	Driver	12 months
6. Failure to notify the Licensing Authority of a change of address within 5 working days	3	Driver/Proprietor	12 months
7. Failure to notify the Licensing Authority of damage to vehicle within 2 working days.	3	Driver/Proprietor	12 months
8. Failure to notify the Licensing Authority of vehicle involved in a Road Traffic Accident within 2 working days.	3	Driver/Proprietor	12 months
9. Failure to notify the Licensing Authority of a change of use of a motor vehicle within 5 working days	3	Proprietor	12 months
10. Failure to notify the Licensing Authority of a transfer or purchase of vehicle within 5 working days	3	Proprietor	12 months
11. Upholstery and/or exterior in an unreasonable condition	3	Driver	12 months
12. Failure to display no smoking stickers	3	Driver	12 months
13. Smoking or 'vaping' inside the Hackney Carriage or Private Hire vehicle	3	Driver	12 months
14. Defective Tyres	3 points per defective tyre and or stop notice	Driver	12 months
15. Private Hire Vehicle parking in or at a Hackney Carriage stand	3	Driver	12 months

16. Hackney Carriage Vehicle leaving vehicle unattended in or at a Hackney Carriage stand	3	Driver	12 months
17. Charging more than displayed on the taxi meter (if fitted)	3	Driver	12 months
18. Failure to obey an Officers request	3	Driver/Proprietor	12 months
19. Not displaying Tariff on Meter (where applicable)	6	Driver	12 months
20. Refusal to carry guide dogs, hearing dogs or service dogs (unless exempt)	6	Driver	12 months
21. Making a surcharge for the carriage of wheelchairs	6	Driver	12 months
22. No valid Insurance Certificate	6 and or referral to Licensing Committee	Driver/Proprietor	36 months
23. No valid Certificate of Compliance (Enhanced MOT)	6 and or referral to Licensing Committee	Driver/Proprietor	36 months
24. Failure to notify the Licensing Authority of a motoring conviction within 5 working days	6 and or referral to Licensing Committee	Driver	18 months
25. Failure to notify the Licensing Authority of a criminal conviction or caution within 5 working days	6 and or referral to Licensing Committee	Driver/Proprietor	18 months
26. Carrying excess passengers	6 and or referral to Licensing Committee	Driver	18 months
27. Being aggressive, and or, using threatening and abusive language towards Licensing Officers	6 and or referral to Licensing Committee	Driver/Proprietor	18 months
28. Any other reasonable cause Section 60 Local Government Miscellaneous Provisions Act 1976	6 and or referral to Licensing Committee	Driver/Proprietor	12 months
29. Failure to attend a Licensing Committee when requested to do so	1 – 6 for Licensing Committee to determine	Driver/Proprietor	12 months
30. Appearance before a Licensing Committee reference allegations of misconduct	1 – 12 for Licensing Committee to determine	Driver/Proprietor	12 months