

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting June 2019. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a monthly basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council

Deputy Leader

lead Executive Member for Business Development

lead Executive Member for Commercial Services

lead Executive Member for Customer First

lead Executive Member for Customer First and Support Services

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01803 861185 or by e-mail to democratic.services@southhams.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Decision	Consultees and means of Consultation
OTHER DECISIONS					
Customer First	Title: Coastal Concordat Purpose of report: To consider the Concordat agreed between SHDC and Marine Management Organisation in respect of planning matters below the mean low tide	TJ/	Report of the Head of Place Making Practice Coastal Concordat	Date tbc	
Leader	Title: Draft Corporate Strategy Delivery Plans Purpose of report: To consider the draft delivery plans for each of the Corporate Strategy Themes (Homes, Communities, Enterprise, Environment, Wellbeing & Council) - This report will detail a clear framework for Members to engage with their communities on the Corporate Strategy.	NT/	Report of the Commissioning Manager	6 June 2019	

Customer First	Title: Customer Satisfaction Purpose of report: To provide regular update on Customer Satisfaction Action Plan	NT/	Report of the Commissioning Manager	Monthly	
Customer First	Title: Review of the Housing Assistance Policy Purpose of report: To recommend to Council to any necessary changes following a review of the Housing Assistance Policy	DS/	Report of the Senior Specialist Environmental Health	6 June 2019	
Leader - Assets	Title: Grant of long lease Purpose of report: To seek authority to grant a long lease in two situations, for more than 15 years	C Brook	Report of the Head of Assets	6 June 2019	

SLT	Title: Climate Change Programme Purpose: To consider a report that explores and highlights our environmental commitments and contributions towards addressing Climate Change	SH/	Report of Chief Executive	6 June 2019	
Leader - Assets	Title: Dartmouth Health Hub Update Report Purpose of Report: To report on progress and seek approval for next steps, including any finance requirements	CBrook/	Report of Head of Assets	July 2019	
Leader – Assets	Title: Kingsbridge Commercial proposals Purpose of report: To seek approval for the business case for a commercial opportunity for a hotel in Kingsbridge, to include the granting of a long lease.	C Brook /	Report of HOP Lead Assets	July 2019	
Leader – Assets	Title: Ivybridge Commercial Development Opportunity Purpose of report: To report on progress and seek approval for next steps, including any finance requirements	CBrook/	Report of Head of Assets	July 2019	
Council	Title: IT Procurement Update Purpose of the report: Proposal for the approach for the ICT Procurement, including proposals for joint arrangements with South Hams District Council	MW	Report of Head of IT IT Evaluation Report Appendix	July 2019	Lead Member Support Services
Council	Title: Write Off Report for Quarter 4 2018/2019 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	LB	Report of Strategic Lead Finance	July 2019	
Council	Title: Annual Treasury Management Report 2018/2019 Purpose of report: To report on treasury management activity for the 2018/19 financial year	PH	Report of Head of Finance	July 2019	

Leader - Assets	Title: Formation of a wholly owned company Purpose of Report: To consider the formation of a wholly owned company to facilitate commercial activity	C Brook /	Report of Head of Assets	September 2019	
Leader - Assets	Title: Accommodation Strategy Purpose of report: To make recommendations for a future accommodation strategy	C Brook/	Report of Head of Assets	September 2019	
Leader	Title: Draft Corporate Strategy Delivery Plans Purpose of report: To consider the feedback gathered by Members from their community engagement	NT/	Report of the Commissioning Manager	September 2019	
Environment	Title: Grounds maintenance service Purpose of report: To consider the future provision of a grounds maintenance service, and opportunities for income growth in respect of service area	SM & CA/	Report of the Group Manager Commercial Services and Head of Environment Services Practice	September 2019	
Homes	Title: Homeless Strategy Year 3 Purpose of the report: To set out Year 3 of the Strategy	IB	Report of the Head of Housing, Revenues and Benefits	September 2019	
Council	Title: Write Off Report for Quarter 1 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	LB	Report of Strategic Lead of Finance	September 2019	
Council	Title: Revenue Budget Monitoring Quarter 1 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	PH	Report of Head of Finance	September 2019	

Council	<p>Title: Capital Budget Monitoring Quarter 1</p> <p>Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position</p>	PH	Report of Head of Finance	September 2019	
Council	<p>Title: Medium Term Financial Strategy for the five years 2020/21 to 2024/25</p> <p>Purpose of the report: To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.</p>	LB	Report of Strategic Lead of Finance	September 2019	
Communities/ Wellbeing	<p>Title: Partnership Funding Levels 2020/21</p> <p>Purpose of the report: To review Partnership Funding Levels for 2020/21 onwards</p>	NT		September 2019	
Communities/ Wellbeing	<p>Title: Council Tax Reduction Scheme 2020/21</p> <p>Purpose of the report: It is an annual requirement for the Council to revisit its existing council tax support scheme</p>	IB		September 2019	

