

## SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the provisional forward plan for the four months starting 1 June 2019. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny in planning their contribution to policy development and holding the Executive to account.

**Members of the public are welcome to attend all meetings of the Executive. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.**

*The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.*

*Cllr John Tucker – Leader of the Council*

*Cllr Simon Wright – Deputy Leader and lead Executive Member for Support Services*

*Cllr Keith Wingate – lead Executive Member for Business Development*

*Cllr Rufus Gilbert – lead Executive Member for Commercial Services*

*Cllr Hilary Bastone – lead Executive Member for Customer First*

*Cllr Nicky Hopwood – lead Executive Member for Customer First*

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to [member.services@swdevon.gov.uk](mailto:member.services@swdevon.gov.uk)

## DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Customer First	Coastal Concordat To consider the Concordat agreed between SHDC and Marine Management Organisation in respect of planning matters below the mean low tide	Lead Executive Member for Customer First Tom Jones, Senior Specialist: Place and Strategy Thomas.Jones@swdevon.gov.uk	South Hams Council	Not before 6th Jun 2019
Strategy and Commissioning	Draft Corporate Strategy Delivery Plans To consider the draft delivery plans for each of the Corporate Strategy Themes (Homes, Communities, Enterprise, Environment, Wellbeing & Council)	Leader of Council Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Council	Not before 6th Jun 2019
Customer First	Customer Satisfaction To provide monthly update on Customer Satisfaction Action Plan.	Lead Executive Member for Customer First Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Executive	June 2019
Customer First	Review of the Housing Assistance Policy To recommend to Council to any necessary changes following a review of the Housing Assistance Policy	Lead Executive Member for Customer First	South Hams Council	Not before 6th Jun 2019
Strategy and Commissioning	Granting of a Long Lease To consider approval of a long lease for investment purposes	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Executive	Not before 6th Jun 2019
Strategy and Commissioning	Climate Change Programme	Leader of Council Sophie Hosking, Chief Executive sophie.hosking@swdevon.gov.uk	South Hams Council	Not before 6th Jun 2019

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Strategy and Comissioning	Dartmouth Health Hub Update Report To report on progress and seek approval for next steps, including any finance requirements	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 6th Jun 2019
Strategy and Comissioning	Kingsbridge Commercial proposals	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 18th Jul 2019
Business Development	Ivybridge Development Proposal To consider & update on commercial property development proposals for Ivybridge following the last update on 13 December 2018	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Executive	Not before 18th Jul 2019
Support Services	IT Procurement Update	Lead Executive Member for Support Services	South Hams Council	Not before 18th Jul 2019
Support Services	Write Off Report for Quarter 4 2018/2019	Lead Executive Member for Support Services Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 18th Jul 2019
Support Services	Annual Treasury Management Report 2018/2019	Lead Executive Member for Support Services Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 18th Jul 2019

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Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Strategy and Comissioning	Formation of a Wholly Owned Company	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Strategy and Comissioning	Accommodation Strategy To consider & agree in principle the future options for SHDC accommodation.	Leader of Council Chris Brook chris.brook@swdevon.gov.uk	South Hams Council	Not before 12th Jul 2019
Support Services	Draft Corporate Strategy Delivery Plans	Leader of Council Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Commercial Services	Grounds maintenance service To consider the future provision of a grounds maintenance service, and oppourtunities for income growth in respect of service area	Lead Executive Member for Commercial Services Helen Dobby, Group Manager Commercial Services Helen.Dobby@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Customer First	Homeless Strategy Year 3	Lead Executive Member for Customer First Isabel Blake, COP Lead - Housing, Revenue and Benefits isabel.blake@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Support Services	Write Off Report for Quarter 1	Lead Executive Member for Support Services Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019

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<b>Service</b>	<b>Title of Report and Summary</b>	<b>Lead Officer and Member</b>	<b>Decision Maker</b>	<b>Decision Date</b>
Support Services	Revenue Budget Monitoring Quarter 1	Lead Executive Member for Support Services Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Support Services	Capital Budget Monitoring Quarter 1	Lead Executive Member for Support Services Pauline Henstock, Finance Business Partner Pauline.Henstock@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Support Services	Medium Term Financial Strategy for the five years 2020/21 to 2024/25	Lead Executive Member for Support Services Lisa Buckle, Section 151 Officer Lisa.Buckle@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Customer First	Partnership Funding Levels 2020/21	Lead Executive Member for Customer First Nadine Trout, Commissioning Manager Nadine.Trout@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019
Customer First	Council Tax Reduction Scheme 2020/21	Lead Executive Member for Customer First Isabel Blake, COP Lead - Housing, Revenue and Benefits isabel.blake@swdevon.gov.uk	South Hams Council	Not before 12th Sep 2019