

# West Devon Council



West Devon  
Borough  
Council

<b>Title:</b>	<b>Summons</b>																														
<b>Date:</b>	<b>Tuesday, 7th February, 2017</b>																														
<b>Time:</b>	<b>4.30 pm</b>																														
<b>Venue:</b>	<b>Chamber - Kilworthy Park</b>																														
<b>Full Members:</b>	<p style="text-align: center;"><b>Mayor</b> Cllr Sheldon <b>Deputy Mayor</b> Cllr Moody</p> <p><i>Members:</i></p> <table><tr><td>Cllr Baldwin</td><td>Cllr Moyse</td></tr><tr><td>Cllr Ball</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Benson</td><td>Cllr Pearce</td></tr><tr><td>Cllr Cann OBE</td><td>Cllr Ridgers</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Roberts</td></tr><tr><td>Cllr Cloke</td><td>Cllr Sampson</td></tr><tr><td>Cllr Davies</td><td>Cllr Samuel</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Sanders</td></tr><tr><td>Cllr Evans</td><td>Cllr Sellis</td></tr><tr><td>Cllr Hockridge</td><td>Cllr Stephens</td></tr><tr><td>Cllr Jory</td><td>Cllr Watts</td></tr><tr><td>Cllr Kimber</td><td>Cllr Yelland</td></tr><tr><td>Cllr Leech</td><td>Cllr Musgrave</td></tr><tr><td>Cllr McInnes</td><td>Cllr Parker</td></tr><tr><td>Cllr Mott</td><td></td></tr></table>	Cllr Baldwin	Cllr Moyse	Cllr Ball	Cllr Oxborough	Cllr Benson	Cllr Pearce	Cllr Cann OBE	Cllr Ridgers	Cllr Cheadle	Cllr Roberts	Cllr Cloke	Cllr Sampson	Cllr Davies	Cllr Samuel	Cllr Edmonds	Cllr Sanders	Cllr Evans	Cllr Sellis	Cllr Hockridge	Cllr Stephens	Cllr Jory	Cllr Watts	Cllr Kimber	Cllr Yelland	Cllr Leech	Cllr Musgrave	Cllr McInnes	Cllr Parker	Cllr Mott	
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																														
<b>Committee administrator:</b>	Member.Services@swdevon.gov.uk																														

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

**3. Confirmation of Minutes**

**1 - 12**

To approve and adopt as a correct record the Minutes of the Meeting of Council held on 6 December 2016.

**4. To receive communications from the Mayor or person presiding**

**5. Business brought forward by or with the consent of the Mayor**

**6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21**

**7. To consider motion(s) (if any) of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15:**

**(a) Motion received from Cllr C R Musgrave:**

*"This Council urges the Secretary of State for Education to urgently address the unfair funding arrangements of Devon Schools and to implement a "new and fairer national funding formula" as promised in the Chancellor's 2015 Autumn Spending Review.*

*The proposals for the latest national funding settlement provide a worsening situation for our schools and colleges in West Devon. This is particularly affected by rising expenditure demands, noticeably staffing costs, arising from the latest national policy decisions.*

*The council calls on the Secretary of State to address the current allocation of education funding to provide a fairer national allocation and to recognise the general inadequacy of funding of our local schools."*

**8. To consider questions (if any) submitted by Members under Council Procedure Rule 21**

**9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Unstarred Minutes which require approval:**

**13 - 42**

**(i) Planning and Licensing Committee**

Meeting held on 13 December 2016

**Unstarred Minute to agree**

Members are recommended to agree:

**P&L 45 Proposed Changes to the Constitution in respect of the Planning and Licensing Committee**

That Council be **RECOMMENDED** that the West Devon Borough Council Constitution be amended as set out below to reflect the recommendations of the Political Structures Working Group, and to take effect from the Annual Council meeting in May 2017:

1. That West Devon Borough Council continue to have a Planning and Licensing Committee of ten Members; who will determine both planning and licensing applications;
2. That the Constitution be amended to allow for a sub-committee of five Members (drawn from the ten appointed Planning and Licensing Committee Members) to be convened to determine taxi driver licence applications and other miscellaneous licences, in addition to the current existing sub-committee of three Members that was convened to determine alcohol and gambling licences; and
3. That the Planning and Licensing Committee be renamed with effect from the Annual Council meeting in May 2017, to the 'Development Management and Licensing Committee'.

**P&L 46 Review of Site Inspection Protocol**

That Council be **RECOMMENDED** to adopt the revised Site Inspection Protocol as presented at Appendix A to the

Planning and Licensing Committee minutes.

Meeting held on 10 January 2017

**(ii) Hub Committee**

Meeting held on 19 December 2016

Meeting held on 24 January 2017

**Unstarred Minute to agree**

Members are recommended to agree:

**HC 50 Investment Options**

That Council be **RECOMMENDED** that:

1. the sum of £500,000 from the earmarked 'Invest to Earn' reserve be used to invest in CCLA's (CCLA Investment Management Limited's) Local Authorities Property Fund as detailed in section 5 of the presented agenda report, with the investment being placed at the beginning of the 2017/18 financial year; and
2. a Member Working Group be set up to work with officers to evaluate other invest to earn, income and efficiency opportunities for future consideration by the Council.

**HC 51 ICT Strategy 2017/19**

That Council be **RECOMMENDED** that the ICT Strategy Document be approved.

**(iii) Audit Committee**

Meeting held on 10 January 2017

**Unstarred Minute to agree**

Members are recommended to agree:

**AC 25 Appointment of External Auditors**

That Council be **RECOMMENDED** that West Devon Borough Council opts into the appointing person arrangements made by Public Sector Audit Appointments (PSAA) for the appointment of external auditors.

**(iv) Joint Overview and Scrutiny Committees**

Meeting held on 17 January 2017

<b>10. Revenue and Capital Budget Proposals for 2017/18</b>	<b>43 - 100</b>
Report of the Leader of Council	
<b>11. Local Authority Controlled Company Business Case</b>	<b>101 - 292</b>
Report of the Joint Steering Group	
<b>12. Pay Policy Statement, Review of Group Managers Salary and Pay and Reward Strategy 2017</b>	<b>293 - 314</b>
Report of the HR COP Lead	