

# West Devon Council



West Devon  
Borough  
Council

<b>Title:</b>	<b>Summons</b>																														
<b>Date:</b>	<b>Tuesday, 21st May, 2019</b>																														
<b>Time:</b>	<b>11.00 am</b>																														
<b>Venue:</b>	<b>Chamber - Kilworthy Park</b>																														
<b>Full Members:</b>	<p style="text-align: center;"><b>Mayor</b> Cllr Davies <b>Deputy Mayor</b> Cllr Leech</p> <p><i>Members:</i></p> <table><tr><td>Cllr Ball</td><td>Cllr Mott</td></tr><tr><td>Cllr Bolton</td><td>Cllr Moyse</td></tr><tr><td>Cllr Bridgewater</td><td>Cllr Musgrave</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Pearce</td></tr><tr><td>Cllr Coulson</td><td>Cllr Ratcliffe</td></tr><tr><td>Cllr Crozier</td><td>Cllr Renders</td></tr><tr><td>Cllr Daniel</td><td>Cllr Ridgers</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Samuel</td></tr><tr><td>Cllr Ewings</td><td>Cllr Sellis</td></tr><tr><td>Cllr Heyworth</td><td>Cllr Southcott</td></tr><tr><td>Cllr Hipsey</td><td>Cllr Spettigue</td></tr><tr><td>Cllr Jory</td><td>Cllr Vachon</td></tr><tr><td>Cllr Kemp</td><td>Cllr Wood</td></tr><tr><td>Cllr Kimber</td><td>Cllr Yelland</td></tr><tr><td>Cllr Moody</td><td></td></tr></table>	Cllr Ball	Cllr Mott	Cllr Bolton	Cllr Moyse	Cllr Bridgewater	Cllr Musgrave	Cllr Cheadle	Cllr Pearce	Cllr Coulson	Cllr Ratcliffe	Cllr Crozier	Cllr Renders	Cllr Daniel	Cllr Ridgers	Cllr Edmonds	Cllr Samuel	Cllr Ewings	Cllr Sellis	Cllr Heyworth	Cllr Southcott	Cllr Hipsey	Cllr Spettigue	Cllr Jory	Cllr Vachon	Cllr Kemp	Cllr Wood	Cllr Kimber	Cllr Yelland	Cllr Moody	
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																														
<b>Committee administrator:</b>	Member.Services@swdevon.gov.uk																														

- 1. To elect The Mayor of the Borough for the ensuing year**
- 2. To elect The Deputy Mayor of the Borough for the ensuing year**
- 3. Apologies for absence**
- 4. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

- 5. Confirmation of Minutes** **1 - 14**  
To approve and adopt as a correct record the Minutes of the Meeting of Council held on 26 March 2019
- 6. To receive communications from the Mayor or person presiding**
- 7. Business brought forward by or with the consent of the Mayor**
- 8. Annual Adoption of the Council's Constitution** **15 - 16**  
  
*(NB to include approval of the Terms of Reference for the Invest to Earn Committee)*
- 9. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21**
- 10. To consider (any) Motions of which notice has been duly submitted by Members in accordance with Council Procedure Rule 15:**

**(a) From Cllr M Davies**

*'That West Devon Borough Council recognises that we have a*

*'Climate Emergency' and that urgent steps need to be taken to address all matters within the Borough which may affect climate change.*

*That this Council recognises that the crisis is both global and local and that Local Government has a role to play in promoting environmentally friendly policies. To this end, it is recommended that a Working Group be established with cross-group membership to be decided by the Leader of this Council, in discussion with other political groupings. To report back within three months with initial recommendations.'*

- 11. To consider (any) questions submitted under Council Procedure Rule 21.**
- 12. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:**
  - (a) Council Tax Setting Panel - 22 February 2019** **17 - 20**
  - (b) Minutes - O&S Committee - 26 March 2019** **21 - 24**
  - (c) Minutes - O&S Committee - 2 April 2019** **25 - 30**
  - (d) Minutes DM&L Committee - 26 March 2019** **31 - 32**
  - (e) Minutes - DM&L Committee - 23 April 2019** **33 - 40**
- 13. To appoint a Leader of the Council for the ensuing year**
- 14. To appoint a Deputy Leader of the Council for the ensuing year**
- 15. To report on the composition of political groups**
- 16. To approve the Committee Structure for the coming year:**

Audit	7 Members
Hub	9 Members (membership to include Leader and Deputy Leader)
Overview & Scrutiny	15 Members
DM & Licensing	10 Members + Named
Substitutes	

Standards 5 Members  
Invest to Earn \* 3 Members

(\* subject to approval of agenda item 8 (above)).

with all of the Borough Council Member appointments to the above Committees being politically balanced and with each Member being nominated to serve on only one of the Audit Committee; Hub Committee or Overview and Scrutiny Committee.

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|------------|---|----------------|
| <b>17.</b> | <b>To receive the appointments from the Political Groups of the Members they have selected to serve on the Committees. To appoint (if any) the requisite number of Members from the Members of the Council who, at the date of this meeting, are not members of a Political Group</b> | <b>41 - 42</b> |
| <b>18.</b> | <b>To appoint the Chairman and Vice-Chairman to the Committees of the Council for the ensuing year</b>  | <b>43 - 44</b> |
| <b>19.</b> | <b>To appoint representatives to the list of Outside Bodies for the ensuing year</b>  | <b>45 - 46</b> |
| <b>20.</b> | <b>To appoint representatives to the list of Other Groups for the ensuing year</b>  | <b>47 - 48</b> |
| <b>21.</b> | <b>Annual Report</b>  | <b>49 - 68</b> |

**PLEASE NOTE:** A Procedural Note will be published and circulated prior to Council's Annual Meeting and this will include information to enable full consideration of this agenda.