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Please reply to: Darryl White
Service: Strategy & Commissioning
Direct Dial: (01803) 861247
E-mail address: Darryl.White@swdevon.gov.uk
Date:

Dear Councillor

SOUTH HAMS COUNCIL - THURSDAY, 16TH MAY, 2019

I refer to the agenda for the above meeting and attach papers in connection with the following item(s).

| Agenda No | Item |
|------------------|-------------|
|------------------|-------------|

- | | |
|-----|--|
| 20. | <u>Appointment of Salcombe Harbour Board Co-Opted Members</u> (Pages 1 - 4) |
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Yours sincerely

Darryl White
Senior Specialist – Democratic Services

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Report to: **Council**

Date: **16 May 2019**

Title: **SALCOMBE HARBOUR BOARD – APPOINTMENT OF CO-OPTED BOARD MEMBERS**

Portfolio Area: **Leader**

Wards Affected: **Salcombe and Thurlestone, Kingsbridge, Stokenham**

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken:

Author: **Kathryn Trant** Specialist Democratic Services
Cameron Sims-Stirling Salcombe Harbour Master

Contact: **Email: kathryn.trant@swdevon.gov.uk**
Email: Cameron.sims-stirling@swdevon.gov.uk

RECOMMENDATION

That the Council RESOLVES that with immediate effect Messrs Hugh Marriage, Mark Taylor and Chris Plant be appointed to the Salcombe Harbour Board as Co-opted Members for the period to the date of the Annual Council meeting in May 2022.

1. Executive summary

- 1.1 The purpose of the report is to approve the appointment of three Co-opted Members to the Salcombe Harbour Board, following the recommendations of the Appointments Panel.

2. Background

- 2.1 On 20 July 2006, the Council considered and approved proposals for the reconstitution of the Salcombe Harbour Board. This was to ensure that the Council could best govern as a Harbour Authority for the future in line with Department of Transport's (DfT) 'Guide to Good Governance' and the Municipal Ports Review which had been published.

- 2.2 As part of the reconstitution, Members approved the establishment of a 'fit for purpose' Board consisting of up to ten members, of which up to six could be co-opted and four made up by nominated District Councillors. A recruitment process was agreed with appointments being based upon a range of technical skills demonstrated by applicants together with other relevant criteria which would make them suitable Board Members. This applied to both co-opted members and Council nominees.
- 2.3 To provide sufficient continuity, the appointment of co-opted Members has been staggered and there are currently four vacancies to be filled on the Board. The appointment process allows for successful co-opted Members to serve an initial three year term. Following the first three years, and with the agreement of the Chairman of Salcombe Harbour Board, co-opted Members are entitled to serve a further three year term without the need to submit to an interview process.
- 2.4 Two co-opted Members, Mr Hugh Marriage and Mr Mark Taylor, have served their successive three year terms. A further co-opted Member, Mr Mark Long, served his initial three year term and has now been elected as a District Councillor.

3. Outcomes/outputs

- 3.1 A recruitment process was undertaken and advertisements placed for potential Co-opted Board Members. There was a fair level of interest and a number of applications received.
- 3.2 The interviews took place on Wednesday 15 May 2019, with the Panel consisting of Mr Mike Saltern, Mr John Tucker, Mr Bill Hitchins (previous District Councillors) and Mr Mark Cooper, Dart Harbour Master.
- 3.3 As a result of the interview process, Messrs Marriage, Taylor and Plant were assessed by the Panel as the three most suitable applicants for appointment (when judged against the criteria), and were recommended for the vacant positions on the Board.

4. Options available and consideration of risk

- 4.1 The Constitution sets out the number of co-opted Members who should sit on the Salcombe Harbour Board and the terms under which they are appointed. It is therefore a requirement that a recruitment process is undertaken.
- 4.2 There are potential risks in failing to appoint a 'fit for purpose' Board Member. The robust recruitment process which judges applications against set criteria has mitigated this risk.

5. Proposed Way Forward

- 5.1 Following the recruitment and selection process, the proposed way forward is to appoint co-opted Members in line with the recommendations of the Interview Panel.

6. Implications

| Implications | Relevant to proposals Y/N | Details and proposed measures to address |
|--|---------------------------|---|
| Legal/Governance | Y | Statutory Powers – Local Government Act 2000; Local Government Act 1972 and the Pier and Harbour Order (Salcombe) Confirmation Act 1954 |
| Financial | N | There are no direct financial implications |
| Risk | N | These are addressed in the body of the report |
| Comprehensive Impact Assessment Implications | | |
| Equality and Diversity | N | Not applicable |
| Safeguarding | N | Not applicable |
| Community Safety, Crime and Disorder | N | Not applicable |
| Health, Safety and Wellbeing | N | Not applicable |

Background Papers

Council Constitution
Department of Transport's (DfT) 'Guide to Good Governance'
The Municipal Ports Review

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